RISK MANAGEMENT PLAN: CLUB XXX

Risk management plan last updated: 20 March 2020 by Joe Bloggs

**Matrix:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Grade: Combined effect of Likelihood/Seriousness | | | | |
|  | **Seriousness** | | | |
| **Likelihood** |  | Low | Medium | High |
| Low | 3 | 3 | 2 |
| Medium | 3 | 2 | 1 |
| High | 2 | 2 | 1 |

|  |  |
| --- | --- |
| Recommended actions for grades of risk | |
| Grade | Risk mitigation actions |
| 1 | Intolerable risk level – immediate action is required |
| 2 | Tolerable risk level – actions should be taken to minimise or eliminate risk |
| 3 | Acceptable level - no action is needed unless grading increases over time. |

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| # | Risk  (including any identified ‘triggers’) | Impact  (Identify consequences) | Assessment of  Likelihood | Assessment of  Seriousness | Grade (combined Likelihood and Seriousness) | Action | Responsibility of Actions | Date of Review | Status update |
| ***1*** | Exposed sprinkler heads on oval | Players, umpires and volunteers may trip over and hurt themselves | M | M | 2 | Fill in holes each game day with sand with approval from council | Ground manager | Weekly- reoccurring | Ground managers know the requirements before each game day |
| ***2*** | Taking cash as gate takings during home games | People can steal large amounts of cash from gate keeper | M | M | 2 | Establish and enforce game day policy for collection of excess cash from gate keepers to reduce the amount of cash they are holding | Secretary | July 2020 | N/A |
| ***3*** | Exposed electrical wires near showers in change room | Electrocution when wet to players and members | H | H | 1 | Call electrician to fix. Turn off water and electricity supply to change rooms until wires are fixed | President | March 4 2020 | Electrician called and risk has been eliminated. |
| ***4*** | Extreme heat temperatures during games | Dehydration and sun stroke of spectators, volunteers and players | L | M | 3 | Adopt national heat policy and ensure adequate supply of drinking water at games | Ground managers and President | July 2020 | N/A |