



Important Information.

- Prohibited Conduct is defined in section 10 of the *National Community Football Policy Handbook*.
- The AFL takes all reports of prohibited conduct seriously and recognises these are matters that can have significant impacts on those involved. Available welfare support services are detailed at the end of this form for any impacted persons.
- To help the Controlling Body manage a prohibited conduct complaint and achieve timely outcomes for those involved, it is crucial you:
 - o complete as much detail in this *Notice of Complaint* form as possible and lodge it at the earliest possible time; and
 - o provide all evidence you can in support of the complaint.
- You should seek assistance from your Club to obtain any information and evidence that may help support the complaint.
- Please note that a copy of the complaint will be provided to the named offending person for response.

PART A WHEN & WHERE did the prohibited conduct occur

Date Occurred	Time Occurred
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Where did the prohibited conduct incident occur?			
A Match	<input type="checkbox"/> ⇨	Which Quarter	Time of Quarter
		Home Team	Away Team
		Grade	Venue
Other Event	<input type="checkbox"/> ⇨	Event Description	
		Event Address	
Online	<input type="checkbox"/> ⇨	App (e.g. Facebook)	
		Page / Site URL	

PART B OFFENDED PERSON – details of the person who the prohibited conduct was directed at

Name	Club
Phone	Email
Role	Player <input type="checkbox"/> Team or Club Official <input type="checkbox"/> Umpire <input type="checkbox"/> Other <input type="checkbox"/> ⇨

Did the offended person directly hear &/or see the behaviour that was directed at them?		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	
If Yes ⇨	Please attach a statement from that person (the attached Witness Statement template can be used for this purpose)					
If No ⇨	Is the offended person aware of the behaviour?		Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
	If Yes ⇨	Is the offended person supportive of this complaint being made?		Yes	<input type="checkbox"/>	No
	⇨ How and when did the offended person first become aware of the behaviour?					

PART C OFFENDING PERSON – details of the person who committed the prohibited conduct

Name	Club	
Role	Player <input type="checkbox"/> ⇨	Jersey No
	Team or Club Official <input type="checkbox"/> ⇨	Official Role
	Other <input type="checkbox"/> ⇨	Connection to Club

If the Offending Person's name is not known, provide any details that will assist identify the Person	
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PART D WHAT OCCURRED - Summary of the prohibited conduct

Provide a summary of the prohibited conduct, including what was said (and how loud) and/or what behaviour was witnessed

PART E SUPPORTING EVIDENCE - Details of evidence supporting the complaint

Detailed statements from any witnesses are crucial in supporting the offended person and the complaint. Please identify and provide details below of any persons who directly heard and/or saw the prohibited conduct and request they complete a statement. The *Witness Statement* template may be used for this purpose. This *Notice of Complaint* form should be lodged even if you are awaiting the return of any statements. Those statements can then be lodged as soon as received.

Witness Name	Role (e.g. Player)	Phone	Email	Statement Status			
				Requested	<input type="checkbox"/>	Attached	<input type="checkbox"/>
				Requested	<input type="checkbox"/>	Attached	<input type="checkbox"/>
				Requested	<input type="checkbox"/>	Attached	<input type="checkbox"/>
				Requested	<input type="checkbox"/>	Attached	<input type="checkbox"/>

Is there any known video footage of the incident (even if audio is not available)? Yes No

If Yes ⇒ Is the footage attached or a link to this provided? Yes No

⇒ Who took or owns this footage (name and ph number)?

If the prohibited occurred online (e.g. social media), are screen shots of this attached? Yes No

Is there any other evidence you have attached or are waiting on? Yes No

If Yes ⇒ Please describe this evidence?

PART F DECLARATION (of person lodging the Notice of Complaint)

Your Name		18 or older?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Your Club		Your Club Role				
Your Email		Your Phone				
Signature		Date				

If under the age of 18

Parent / Guardian Signature		Date	
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Wellbeing Support Services

Any person impacted by a Prohibited Conduct incident should seek wellbeing assistance through their football club, their Doctor or wellbeing support provider such as one of those detailed below.

Organisation	Focus Areas	Coverage	Phone	Website
Lifeline	Emotional distress / crisis support	24 Hours Australia Wide	13 11 14	www.lifeline.org.au
13YARN	Aboriginal & Torres Strait Islander emotional distress / crisis support	24 Hours Australia Wide	13 92 76	www.13yarn.org.au
Beyond Blue	Depression, anxiety, mental health & crisis support	24 Hours Australia Wide	1300 224 636	www.beyondblue.org.au
Kids Helpline	Kids, young adults, parents – stress / anxiety, mental health, abuse, identity, relationships	24 Hours Australia Wide	1800 55 1800	www.kidshelpline.com.au
Headspace	Young person mental health support	9am – 1am AEST Everyday	1800 650 890	www.headspace.org.au
QLife	LGBTI peer support - sexuality, identity, gender, bodies, feelings or relationships.	3pm to midnight Everyday	1800 184 527	www.qlife.org.au

Where any person feels that a crime has been committed or they fear for their safety as a result of an incident, they should contact the Police on 131 444 or call 000 for emergencies.